



**BOARD OF TRUSTEES MEETING
AGENDA**

**Regular Meeting
Tuesday, July 14, 2026 @ 9:00 AM**

**District Administrative Office
8441 Burlando Road
Wofford Heights, CA 93285 County of Kern**

A. CALL TO ORDER

B. ROLL CALL OF THE BOARD : _____ Mike Ryan _____ Deborah Hess _____ Kat Barnum
 _____ Esteban Olivares
 _____ Kathy Agapiou (Remote from 11208 Sheldon St., Sun Valley, CA 91352)

C. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

D. PUBLIC REQUESTS, COMMENTS OR PRESENTATIONS

*This portion of the meeting is reserved for people to address the Board on any matter not on this agenda but under the jurisdiction of the Board. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification, make a referral to staff for factual information or request staff to report back to the Board at a later meeting. Also, the Board may take action to direct the staff to place a matter of business on a future agenda. **SPEAKERS ARE LIMITED TO THREE MINUTES. PLEASE STATE YOUR NAME BEFORE MAKING YOUR PRESENTATION. THANK YOU! (Gov. Code Sec. 54953)***

E. CONSENT AGENDA:

*The following items are considered routine and non-controversial by District Staff. Consent items are **ACTION** items, and they may be approved with one motion if no member of the Board or member of the public wishes to comment or ask questions. If comment or discussion is desired, the item will be removed from the Consent Agenda and approved separately.*

- 1. Regular Board Meeting Minutes – June 9, 2026**
- 2. Cemetery Monthly Payment Report - June 2026**
- 3. Authorize Transfer of Funds from 42012 to 42010 for Pre-Need Services Executed** **Action**

F. FINANCIAL Report: (Treasurer Estebon Olivares)

- 1. June 2026, Account Balances** **Action**

G. AUDIT Report:

- 1. Fiscal Year 24/25 (Kevin Brejnak)** **Action**

H. MANAGER’S REPORT (Information Only)

Orion Sanders, District Manager

1. **FEMA/CalOES Project** – A&E project status
2. **Well Project** – Under county consultation. Well rehab video survey
3. **Cemsites Software** – Clean-up of Reserved Properties and adding burial types to all properties
4. **Groundskeeping** – Solar data report, Revised watering schedule and soil testing results
5. **Volunteer Projects** – Camp Owens Boys helping out
6. **Improvements** – cutting of Section I & II driveway
7. **Marketing** – Burial Service Guide
8. **Events** – Grub for the Graveyard KRVHS Historic Cemetery Sign fundraising July 25th
 - Supervisor Peters visit July 24th, 1:30pm
9. **Training** – CAPC Conference October 8-10, 2026, San Francisco

I. OLD BUSINESS:

1. 2026 Goals and Objectives
2. Dry Landscape Concept Design

J. NEW BUSINESS:

- 1.

K. CLOSED SESSION:

1. District Manager, Employee Performance Evaluation

L. CLOSED SESSION REPORT

M. DIRECTORS COMMENTS OR REPORTS NOT APPEARING ON THE AGENDA

Board Member Announcements or Reports (Information Only): On their own initiative, Board members may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. (Gov. Code Sec. 54954.2[a])

N. ADJOURNMENT

Next Regular Board of Trustees Meeting: August 11, 2026 @ 9:00 AM

The Kern River Valley Cemetery District does not discriminate based on disability in the access to, provision of or employment in its programs and activities pursuant to 29 United States Code Section 12132 and California Civil Code Section 34. Information regarding the rights provided under the Americans with Disabilities Act (ADA) may be obtained from the District Office. If you need special assistance to participate in any meeting, please contact the District Office at (760) 376-2189 to make reasonable arrangements to ensure accessibility to this meeting.