



**BOARD OF TRUSTEES MEETING  
MINUTES**

**Regular Meeting  
Monday February 9th, 2026 @ 9:00 AM**

**District Administrative Office  
8441 Burlando Road  
Wofford Heights, CA 93285 County of Kern**

**A. CALL TO ORDER**

**B. ROLL CALL OF THE BOARD :**  Mike Ryan  Kathy Agapiou  Deborah Hess  
 Esteban Olivares  Kat Barnum

**C. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**D. PUBLIC REQUESTS, COMMENTS OR PRESENTATIONS**

**E. CONSENT AGENDA:**

- 1. Regular Board Meeting Minutes – January 13, 2026**
- 2. Special Board Meeting Minutes – January 25, 2026**
- 3. Financial Report – January 2025, Account Balances and P&L**
- 4. Cemetery Monthly Payment Report - January 2026**
- 5. Authorize Transfer of Funds from 42012 to 42010 for Pre-Need Services Executed**
  - Motion to approve consent agenda items by Trustee Hess; second by Trustee Olivares and passed.

**F. AUDIT Report:**

1. Fiscal Year 23/24

Orion Sanders presented information regarding the Fiscal Year 23/24 Audit which is still in progress

**G. MANAGER'S REPORT (*Information Only*)**

**Orion Sanders, District Manager**

- 1. Audits** –23/24 the Stiffel report and audit are expected to be completed for the March meeting.
- 2. Finances** – Orion discusses the monthly Payment Report. Note that audit expenditures were significantly underestimated for the current year.
- 3. FEMA/CalOES Project** –WZI A&E project will need funding and an extension has been filed.

4. **Well Project** – Cleanout Report, New well funding. Recent rehab is complete; pipe and pump were reinstalled last week. Piute pump is paid, and water is restored to the bathroom. New well funding goes to the County Board for a vote on March 24th to be added to the annual action plan.
5. **Cemsites Software** – Continue data clean-up
6. **Groundskeeping** – Solar performance report, Headstone cleaning and leveling. Recent rehab is complete; pipe and pump were reinstalled last week. Piute pump is paid, and water is restored to the bathroom. New well funding goes to the County Board for a vote on March 24th to be added to the annual action plan.
7. **Volunteer Projects** – Bury upper driveway drip line, Historic Cemetery weeds. Camp Owens volunteers assisted with cleanup for 2.5 hours
8. **Improvements** – Fence Repair in 3 locations still pending but getting repairs done.
9. **Marketing** – Brochure Distribution. Tara is distributing to local places in the KRV
10. **Events** – Historic WFD Tours Feb. 14th, Pre-need workshops Apr. 11<sup>th</sup> & Oct. 10<sup>th</sup>. Charli is scheduled to narrate.
11. **Training** – Manager/Secretary Round Table, Madera Tara has received a scholarship to attend. Kat, Tara, and Orion will attend.

#### **H. OLD BUSINESS:**

1. 2026 Goals and Objectives – Work on current goals and getting past last audit
2. Dry Landscape Concept Design – Continue working on visual concepts and discuss
3. CAPC Annual Conference March 19-21, 2026 – One scholarship and three going.

#### **I. NEW BUSINESS:**

No new items recorded

#### **J. DIRECTORS COMMENTS OR REPORTS NOT APPEARING ON THE AGENDA**

Esteban Olivares: Provided brief comments to the board.

Kat Barnum: Inquired about Kukura case noting they were offered an alternative location. Discuss conversation with Rob, the moratorium, and discussion about what it takes to dissenter and pay re-bury.

#### **K. ADJOURNMENT**

MOTION TO ADJOURN: Trustee Ryan moved to adjourn the meeting at 9:36 am and was seconded by Trustee Olivares and passed.

Next Regular Board of Trustees Meeting: March 10th, 2026 @ 9:00 AM